

Lake George Central School District

Parents' Bill of Rights for Data Privacy and Security

The Lake George Central School District is committed to ensuring student privacy in accordance with local, state and federal regulations and district policies. To this end and pursuant to U.S. Department of Education regulations, the district is providing the following Parents' Bill of Rights for Data Privacy and Security:

- A student's personally identifiable information cannot be sold or released for any commercial purposes.
- Parents have the right to inspect and review the complete contents of their child's education record.
- State and federal laws protect the confidentiality of personally identifiable information and safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls and password protection, must be in place when data is stored or transferred.
- A complete list of all student data elements collected by the state will be available for public review both online and via regular mail from the New York State Department of Education (SED). The link for this information is <http://www.p12.nysed.gov/irs/sirs/documentation/NYSEDstudentData.xlsx> This list may also be obtained by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, NY 12234
- Parents have the right to have complaints about possible breaches of student data addressed. Complaints should be directed to: Lynne Rutnik, Superintendent, at 518-668-5455 ext. 1207, or by email at rutnikl@lkgeorge.org.

This bill of rights is subject to change based on regulations of the commissioner of education and the SED chief privacy officer. Changes/additions are also anticipated as SED releases further guidance documents. If you would like more information, please contact your child's building principal. More information is also available on the following websites:

- U.S. Department of Education press release: Guidance for Schools Issued on How to Keep Parents Better Informed on the Data They Collect on Students (PDF)
- Privacy Technical Assistance Center (PTAC): newly established one-stop resource for education stakeholders to learn about data privacy.